**St Anne’s College**

**Data Release Permission Form**

This data will be used to complete your request.

|  |  |
| --- | --- |
| First Name |  |
| Surname |  |
| Maiden or Matriculation Name |  |
| Date Of Birth |  |
| Matriculation Year  | (First year at St Anne’s for students who matriculated at another Oxford college) |
| Degree Programme & Subject | (e.g. BA Geography, MEng Engineering Science) |
| Contact Details  | Current Address |  |
| Telephone |  |
| Email |  |
| Request type & reason (e.g. status letter for Visa, confirmation of dates of study) |  |
| Format (see fees below) | Electronic (PDF) |  |
| Hard Copy |  |
| Sealed Letter |  |
|  | Expedited Service |  |

**Fees and Payment**

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| --- | --- |
| Electronic pdf (signed and stamped) (within 10 working days) | £15 |
| Posted direct to student (within 10 working days) | £15 |
| Formal / Sealed Letters (within 10 working days) | £15 |
| Three working day 'expedited' service | £25 |

You will be sent the relevant payment link by email once we have received this form. Orders will be dispatched once we have received the automated notification of payment.

|  |  |
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| Original Signature (required for Data Protection reasons) | I hereby confirm that I am the above-named person: |
| Date |  |