



## St Anne's College , Oxford

### 1. Your details

Name: .....

Address: .....

.....

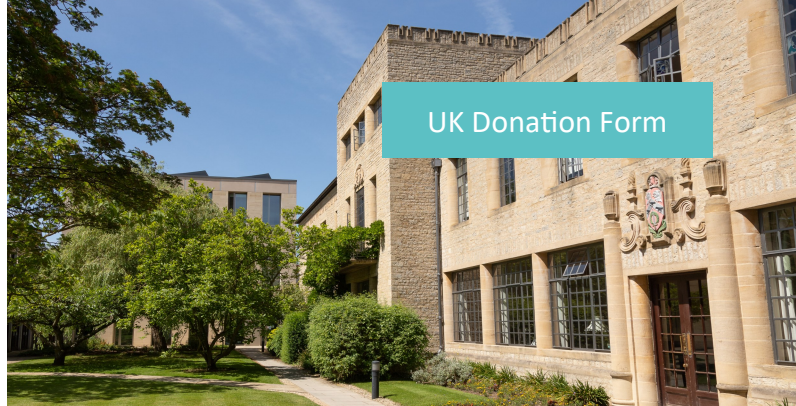
.....

Postcode: .....

Matriculation year: .....

Email: .....

Telephone number: .....



### UK Donation Form

### 2. Funding opportunities

- ☐ I would like my gift to support the **Annual Fund**.
- ☐ I would like my gift to support a specific campaign:
- ☐ **Outreach**    ☐ **Welfare**    ☐ **Covid-19 Emergency Fund**
- ☐ I wish my gift to be anonymous (please note that your form will be handled by the Development Office only).
- ☐ I am happy to be listed as a donor on the St Anne's College website and in *The Ship*.

*Please note an unticked box will be treated as an opt out and you will not be included on donor lists.*

### 3. Ways of giving to St Anne's College

If you wish to make a single or regular gift using your debit or credit card, you can do so by calling us on 01865 284 536 or online at:  
<https://www.development.ox.ac.uk/st-annes-college>

**I would like to make a regular gift by Direct Debit to support St Anne's College:**

Monthly:    ☐ £10 a month    ☐ £25 a month    ☐ £50 a month    ☐ £100 a month    ☐ Other amount: £

Annually:    ☐ £150 a year    ☐ £300 a year    ☐ £500 a year    ☐ £1,000 a year    ☐ Other amount: £

### Instruction to your bank or Building Society to pay by Direct Debit



To: The Manager    Bank/Building Society:
Address:
.....
Postcode:

Name(s) of account holder(s)

.....
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Bank/Building Society account number

.....
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Branch sort code

.....
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Service User Number

2	7	7	9	3	7
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Reference

.....
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**Instruction to your bank or building society:** please pay CTT Charity Payments Ltd Direct Debits, from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with CTT Charity Payments Ltd and, if so, details will be passed electronically to my

Signature(s)

.....
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Date:

.....
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Banks and building societies may not accept Direct Debit instructions for some types of account.

Please  
turn  
over...

### The Direct Debit Guarantee

(This guarantee should be detached and retained by the Payer)

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, CTT Charity Payments Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request CTT Charity Payments Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by CTT Charity Payments Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when CTT Charity Payments asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building

I would like to make a single donation by cheque

- ☐ £50    ☐ £100    ☐ £250    ☐ £500  
☐ £1,000    ☐ £5,000    ☐ Other amount: £ \_\_\_\_\_  
☐ I enclose a cheque or Charities Aid Foundation (CAF) voucher made payable to *St Anne's College, Oxford*

#### Other ways of giving to St Anne's College

- ☐ I wish to receive information on leaving a gift to St Anne's College in my will.  
☐ I have already made arrangements to leave a gift to St Anne's College in my will.  
☐ My company will match my gift and I enclose the appropriate form

#### 4. Maximising your gift as a UK taxpayer

If you are a UK taxpayer and choose to donate using Gift Aid, we can reclaim 25p for every £1 that you give, at no extra cost to you. To be eligible for Gift Aid, you must be a UK taxpayer and you must not pay less Income and/or Capital Gains Tax in a given tax year than the amount of Gift Aid claimed on all your donations in that tax year. If you pay less than this amount of tax, it is your responsibility to pay any difference. Please notify us if you change your name/address or no longer pay a sufficient amount of tax.

I wish St Anne's College, Oxford to treat this gift, and all donations made from the date of this declaration until further notice, as Gift Aid.

*giftaid it*

Signature: \_\_\_\_\_

#### 5. Future communications

We may not be able to email you in the future and we would like to take this opportunity to re-check your preferences. We would love to stay in touch with you by email with news and updates, events (including invitations to year reunions) and fundraising from St Anne's College. You can opt out of communications or change your preferences at any time online: <https://www.alumniweb.ox.ac.uk/st-annes> or by email at [development@st-annes.ox.ac.uk](mailto:development@st-annes.ox.ac.uk). Please indicate whether you are happy to receive these communications:

☐ Yes    ☐ No

When completed please return this form to:

**FREEPOST RTRR-THKG-LGZC, The Development Office, St Anne's College,  
Woodstock Road, Oxford, OX2 6HS**

You can contact us by phone on **01865 284536** or by email at [development@st-annes.ox.ac.uk](mailto:development@st-annes.ox.ac.uk).

Registered Charity Number: 1142660.



#### Privacy Notice

##### How we use your data

The personal data you provided on this form will be used by St Anne's College to process your donation in accordance with our contractual and legal obligations, and to meet our legitimate interest of alumnae and supporter engagement, fundraising and stewardship. We will use your data to: record information about your giving, including any gift agreements, memberships, or correspondence relevant to your donation; communicate with you about the impact of your donation and other appeals that may be of interest to you; record your updated contact details and mailing preferences; record your preferences regarding the external reporting of your donation; and record information about your willingness and capacity to support our charitable objectives.

##### Who has access to your data

The data you provided will be stored and shared across the collegiate University of Oxford, including with its relevant clubs and societies if appropriate, in accordance with St Anne's and the University's policies and procedures via our shared relationship management system. You have the right to object to the processing of your personal data at any time. The University and participating colleges are both "data controllers", meaning you can contact either St Anne's or the University if you have questions about your data. We may also need to share it with third parties supporting the processing of your transaction.

We will only do this in appropriate circumstances, for specified purposes, by secure means, using the minimum amount necessary, and with the relevant data sharing agreements in place. We do not and will not sell your data.

##### How long we keep your data

We consider our relationship with our donors, supporters and alumnae to be lifelong and we will retain most of your data indefinitely unless you request otherwise.

##### Your rights

You have the right to opt-out of direct marketing at any time. You also have the rights to request access to and correction or erasure of your data; to request transfer of your data to another party; or to object to the processing of your data or request that such processing is restricted. For full details on how we treat your information, including your rights, please see our Privacy Notice at <https://www.alumniweb.ox.ac.uk/st-annes/privacy-notice> or you can request a hard copy from our Database team. If you would like to exercise your rights, opt-out, or are dissatisfied with the way we have used your information, please contact us at [development@st-annes.ox.ac.uk](mailto:development@st-annes.ox.ac.uk) or telephone 01865 284536. You may also contact our Data Protection Officer at [info@clearcomm.org](mailto:info@clearcomm.org).