### JCR COMMITTEE MEETING 29/10/2023

#### AGENDA

- Minutes by Angela Chen

**President's Business**

**Vice President's Business**

- Create some kind of volunteer system/rota for cleaning out the JCR office
- Husting challenges

**General**

- Charity formals, combining with equalities + getting people from other colleges and outside the uni going to formals
- Discussing adding a faith rep
- (Angela and Helen) - electronic voting system
- (Gaspard) budget vote
- (Gaspard) reminder on how to fill in reimbursement forms
- (Lola) asking for people to do Instagram Takeovers

### RESOLUTIONS

**Cleaning out the JCR office** - Create a Google sheet and get people to sign up for a slot, can use it to chase people up if they didn’t sign up

**Husting challenges** - Freshers = the same as last year. Foundation years = get as many photos inside or outside a college as possible. Visiting students = take a selfie with as many visiting students as possible.

**Charity formals** - We need a gimmick to try make people come to charity formals, could do a charity drinks at the college bar. Test it [gimmick idea] at the LGBT formal and see how it goes.

**Faith rep** - Discuss in TT24 as we can change constitution then

**Online voting** - Trial online voting

### GENERAL

**President's Business**

Ruby - Thank you everyone for coming, there's nothing for the President's Business so let's move onto the Vice President's Business.

**Vice President's Business**

- Cleaning out the JCR office:
  - Krishh - We need to order the microwave and Gaspard will reimburse
  - Still need to organise what to do with JCR office
  - How do we implement the volunteer rota?

**Discussion:**

Ruby - What day is best for everyone? Let's make little groups
Krishh- ask for volunteers from the whole JCR, maybe?
Helen - could ask Mike if volunteers can organise JCR office + get a free drink from the bar?
Paras - Mike pays for it, I think
Krishh - We need to sort out volunteer system. Maybe have it as a welfare thing?
Destiny - I don't think a lot of people would like that
Luca - Could get the sports rep on it, because a lot of it is dealing with fridges
Georgia - I will get through the fridge log to get as many gone as possible, see which ones were abandoned
Krishh - Can we get different parts of JCR office checked out by JCR committee? e.g. welfare etc
Georgia - Can we get shelves in the JCR office? Can put so much more on it
Destiny - We need better ones

Krishh - Can anyone go to JCR office any time this week? Of course, airbeds are my responsibility but can someone go in to check the rest out?
Helen- We had a similar discussion last week, we need to organise this and come up with a plan.
Ruby - I will sort out volunteers. Anyone volunteer for Thursday evening?
  [members discussed timings -> mainly afternoon]
  - So 2pm for Daisy + Luca and evening before dinner or Krishh + Helen
  - Krishh - drop me a message on the committee chat if you want to join
  - Lola - Why don’t you put 5 or 6 tasks on a Google sheet, get people to sign up for a slot.

That way we can see who’ve done a slot and we can chase people if they didn’t sign up

Helen - If we write the tasks down, surely we can see which ones are physically demanding and find people that can do that
Krishh - This is a good starting point and we can update later, drop me a message or in the committee chat if you want to help

**Decision:** Create a Google sheet and get people to sign up for a slot, can use it to chase people up if they didn’t sign up. Krishh, Helen, Luca and Daisy will check out the JCR office this Thursday.

**Husting challenges:**

Krishh - going to ask for the same Fresher rep hustling challenge, any ideas for visiting students/foundation year
system (Slido) at the general meeting today

**Budgets** - send out Microsoft forms to vote on budgets

**Reimbursement form** - fill out form correctly, with invoice or receipt not a screenshot of the order

**Instagram takeovers** - Entz, Welfare and Helen will be doing Instagram takeovers.

**Discussion**

Shalina - travel guide? Top 10 things to do in Oxford
Krishh- smth to do with making a visiting students Whatsapp group chat? - this is a last resort
   Need to do smth about foundation rep challenge bc its a first time
Paras - what was the Fresher’s rep challenge?
Krishh - It was to organise an event for freshers
Helen - maybe try get as many photos with visiting students as possible?
Lola - In the past they did a challenge where they try to get as many people on the Whatsapp group chat
Krishh - maybe have the photo thing and ask if there is a visiting students group chat, if not add to challenge
Destiny - are there 4 of them?
Isabella - and 3 are running
Destiny - so it needs to be a proper challenge then
Helen - one has to sit in here with us
Destiny - isn’t it just foundation years voting?
Shalina - no it’s everyone
Isabella - it’s their [foundation years’] representative
Helen - so we’re voting for visiting students too right?
Krishh - yes
Ruby - should we draw a line under that then?
Helen - have they met Helen King? 0.5x president husting challenge is a good idea
Isabella - Shouldn’t be organise an event
Ruby + Krishh - because only four of them
Shalina - get them to connect with other colleges?
Destiny - see how many foundation year students they can find
Helen - they’ve spend a few weeks together, so they should know each other well
Ruby - selfie challenge?
Isabella - I think they have a group chat, so they could just text, maybe visit colleges?
Destiny - there are limited number of colleges for foundation years
Luca- might be an accessibility problem
Krishh - maybe in front of lodge?
Luca - roads are not well maintained
Ruby - should we go through with that [taking photos outside as many colleges as they can]?
Krishh - maybe have them get in front of as many colleges as they can?
Isabella - can we say that it can be either inside or outside? So no need to be asking porters

**Decision** - Freshers Husting Challenge is the same as last year. Foundation years Husting Challenge will be to get as many photos inside or outside a college as possible. Visiting students Husting Challenge is to take a selfie with as many visiting students as possible.

**General** -

**Charity formals**

Helen - this was pushed over from the last meeting
Shalina - this is smth that the equalities should help me with
Helen - maybe swapping or combining formals
Shalina - last year charity formals were not v popular, maybe smth to do w it being £19
Aimee - cheaper than organising it, £30 per head
Lola - maybe have a theme, because I organised the pink week one and it was quite successful
Shalina - I want to find ways to find things to make it cheaper
Lola - I don’t think it’s something to do with the price, need a bit of a gimmick to make people sign up
Helen - if you link the charity with the event so it isn’t a normal formal dinner, makes it easier for people to choose the charity, people go because they support the cause
Shalina - maybe scrap the formals and do a bar night, charity drinks?
Lola - last year’s pink week was to get a pink gin and 50p goes towards the charity. Could coincide with the special months
Shalina - maybe test it with the LGBT formal, see if it works
Helen - the charity is linked to the formal itself, it isn’t the main point of the evening but it is linked to the charity

Decision: We need a gimmick to try make people come to charity formals, could do a charity drinks at the college bar. Test it [gimmick idea] at the LGBT formal and see how it goes.

Faith rep
Krishh - carrying on from last discussion, Helen do you want to talk about this?
Helen - is Sara here? Point was that it isn’t relevant now and we can do it in TT24. The main problem was that there are a lot of faiths and it is worth discussing this in Trinity as we need to change the constitution for it anyways

Decision: Discuss this in Trinity Term so we can change the constitution then.

Online Voting
Helen - Angela, I and Amy, Krish were talking about moving voting to be online in general meetings
   But not anyone can vote, only people at the general meeting can vote
   Use slido to that week’s vote so people can’t vote unless they hear the discussion
   It makes counting easier, makes people free to vote the way they think
   Even though Krish is impartial, someone still sees what people votes,
   could affect their decisions.
   But slido counts the votes for us, JCR members don’t feel biased to vote one way.
   We can try it this meeting and see how it goes
   Can always go back to old system if we need to

Discussion
Ruby - where does the QR code go?
Helen - can set a number for the code instead and write it on the whiteboard, if anyone has any concerns let us know before the meeting
Krishh - Angela told me that we can have different codes every time and prevent people from being logged in all the time, this is the problem with the QR code
George - is the JCR aware? Best make them aware that we are trialling it in 30 mins
[messages sent on group chats]
**Decision:** Trial the new online voting system at the General Meeting and continue with it if it works. Else go back to the old system.

**Budgets**
Gaspard - did everyone get a chance to look at it, any questions? [no questions asked]
Can we vote on it?

**Discussion**
Ruby - now? Not everyone is here
George - is there a meeting where everyone is there?
Ruby - no that's committee, this meeting
Helen - can do a microsoft forms?
[everyone agreed]

**Decision** - Send a Microsoft forms out to committee so everyone can vote on their budgets.

**Reimbursement form reminder**
Gaspard- pls do reimbursement in the correct format so its easier for me to do
- I need invoice for online orders not just a screenshot
  - Such as Amazon, when it has been dispatched you can find the invoice
  - For in person, just send me the receipts

**Discussion:**
George - how does this affect what we talked about couple weeks ago?
Gaspard - we want it to be anonymous, lots of meds cannot be ordered normally, need to ask college but should be alright
Krishh - any other qs, any other points to bring up?
Luca - small point, guitar strings for the danson room
  - There's 2 of them, but one of them we can write off because someone took the tuning peg off
  - So we are getting new guitar strings, £7.50
Krishh - cool, that'll come from the Danson room budget

**Decision** - Everyone is reminded how to fill out the reimbursement form correctly, £7.50 comes out of Danson Room budget to pay for guitar strings

**Instagram Takeovers**
Lola - while we’re all here, can I check who wants to do the takeovers on Instagram?
  - This plays to outreach a lot and lets people see what goes on in Oxford, see diverse events, even society events
  - We need people to do the takeover please.

**Discussion**
Ruby - is this just JCR roles?
Lola - It can be anything, I know what my day is like and it’s boring
Paras - We can do it on halloween monday, which is tomorrow
Helen - I’m happy to do it on the 10th November
Krishh - maybe one in welfare week?
Daisy - yea
Krishh - no pressure but yea
| Daisy | can we do one or a couple in welfare week |
| Lola  | yep i'll put that down                      |
| Daisy | it's gonna be a busy week, we're getting the dogs again |
| Ruby  | is that everything or is there any other points? |
| Helen | I know that MCR is holding elections right now, can we get in touch? |
| Ruby  | yea that's fine                             |
| Krishh| Thank you everyone for coming and please come to General Meeting, there's only 1 motion and hustings |

**Decision** - Entz, Welfare and Helen are doing Instagram takeovers.