## JCR COMMITTEE MEETING 29/10/2023

| AGENDA | GENERAL |
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### AGENDA

→ Minutes by Angela Chen

**President's business -**

**Vice President's Business -**
- Create some kind of volunteer system/rota for cleaning out the JCR office
- Husting challenges

**General -**
- Charity formals, combining with equalities + getting people from other colleges and outside the uni going to formals
- Discussing adding a faith rep
- (Angela and Helen) - electronic voting system
- (Gaspard) budget vote
- (Gaspard) reminder on how to fill in reimbursement forms
- (Lola) asking for people to do Instagram Takeovers

### RESOLUTIONS

*Cleaning out the JCR office* - Create a Google sheet and get people to sign up for a slot, can use it to chase people up if they didn't sign up

*Husting challenges* - Freshers = the same as last year. Foundation years = get as many photos inside or outside a college as possible. Visiting students = take a selfie with as many visiting students as possible.

*Charity formals* - We need a gimmick to try make people come to charity formals, could do a charity drinks at the college bar. Test it [gimmick idea] at the LGBT formal and see how it goes.

*Faith rep* - Discuss in TT24 as we can change constitution then

*Online voting* - Trial online voting

### GENERAL

**President's Business -**
Ruby - Thank you everyone for coming, there's nothing for the President's Business so let's move onto the Vice President's Business.

**Vice President's Business -**
Cleaning out the JCR office:
Krishh - We need to order the microwave and Gaspard will reimburse
    Still need to organise what to do with JCR office
    How do we implement the volunteer rota?

*Discussion:*
Ruby - What day is best for everyone? Let's make little groups
Krishh- ask for volunteers from the whole JCR, maybe?
Helen - could ask Mike if volunteers can organise JCR office + get a free drink from the bar?
Paras - Mike pays for it, I think
Krishh - We need to sort out volunteer system. Maybe have it as a welfare thing?
Destiny - I don't think a lot of people would like that
Luca - Could get the sports rep on it, because a lot of it is dealing with fridges
Georgia - I will get through the fridge log to get as many gone as possible, see which ones were abandoned
Krishh - Can we get different parts of JCR office checked out by JCR committee? e.g. welfare etc
Georgia - Can we get shelves in the JCR office? Can put so much more on it
Destiny - We need better ones
Krishh - Can anyone go to JCR office any time this week? Of course, airbeds are my responsibility but can someone go in to check the rest out?
Helen- We had a similar discussion last week, we need to organise this and come up with a plan.
Ruby - I will sort out volunteers. Anyone volunteer for Thursday evening? [members discussed timings -> mainly afternoon]
    So 2pm for Daisy + Luca and evening before dinner or Krishh + Helen
Krishh - drop me a message on the committee chat if you want to join
Lola - Why don't you put 5 or 6 tasks on a Google sheet, get people to sign up for a slot.
    That way we can see who've done a slot and we can chase people if they didn't sign up
Helen - If we write the tasks down, surely we can see which ones are physically demanding and find people that can do that
Krishh - This is a good starting point and we can update later, drop me a message or in the committee chat if you want to help

*Decision:* Create a Google sheet and get people to sign up for a slot, can use it to chase people up if they didn't sign up. Krishh, Helen, Luca and Daisy will check out the JCR office this Thursday.

Husting challenges:
Krishh - going to ask for the same Fresher rep husting challenge, any ideas for visiting students/foundation year

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| system (Slido) at the general meeting today<br><br>*Budgets* - send out Microsoft forms to vote on budgets<br><br>*Reimbursement form* - fill out form correctly, with invoice or receipt not a screenshot of the order<br><br>*Instagram takeovers* - Entz, Welfare and Helen will be doing Instagram takeovers. | *Discussion*<br>Shalina - travel guide? Top 10 things to do in Oxford<br>Krishh- smth to do with making a visiting students Whatsapp group chat? - this is a last resort<br>      Need to do smth about foundation rep challenge bc its a first time<br>Paras - what was the Fresher's rep challenge?<br>Krishh - It was to organise an event for freshers<br>Helen - maybe try get as many photos with visiting students as possible?<br>Lola - In the past they did a challenge where they try to get as many people on the Whatsapp group chat<br>Krishh - maybe have the photo thing and ask if there is a visiting students group chat, if not add to challenge<br>Destiny - are there 4 of them?<br>Isabella - and 3 are running<br>Destiny - so it needs to be a proper challenge then<br>Helen - one has to sit in here with us<br>Destiny - isn't it just foundation years voting?<br>Shalina - no it's everyone<br>Isabella - it's their [foundation years'] representative<br>Helen - so we're voting for visiting students too right?<br>Krishh - yes<br>Ruby - should we draw a line under that then?<br>Helen - have they met Helen King? 0.5x president husting challenge is a good idea<br>Isabella - Shouldn't be organise an event<br>Ruby + Krishh - because only four of them<br>Shalina - get them to connect with other colleges?<br>Destiny - see how many foundation year students they can find<br>Helen - they've spend a few weeks together, so they should know each other well<br>Ruby - selfie challenge?<br>Isabella - I think they have a group chat, so they could just text, maybe visit colleges?<br>Destiny - there are limited number of colleges for foundation years<br>Luca- might be an accessibility problem<br>Krishh - maybe in front of lodge?<br>Luca - roads are not well maintained<br>Ruby - should we go through with that [taking photos outside as many colleges as they can]?<br>Krishh - maybe have them get in front of as many colleges as they can?<br>Isabella - can we say that it can be either inside or outside? So no need to be asking porters<br><br>*Decision* - Freshers Husting Challenge is the same as last year. Foundation years Husting Challenge will be to get as many photos inside or outside a college as possible. Visiting students Husting Challenge is to take a selfie with as many visiting students as possible.<br><br>**General -**<br><u>Charity formals</u><br>Helen - this was pushed over from the last meeting<br>Shalina - this is smth that the equalities should help me with<br><br>*Discussion* |

| | Helen - maybe swapping or combining formals<br>Shalina - last year charity formals were not v popular, maybe smth to do w it being £19<br>Aimee - cheaper than organising it, £30 per head<br>Lola - maybe have a theme, because I organised the pink week one and it was quite successful<br>Shalina - I want to find ways to find things to make it cheaper<br>Lola - I don't think it's something to do with the price, need a bit of a gimmick to make people sign up<br>Helen - if you link the charity with the event so it isn't a normal formal dinner, makes it easier for people to choose the charity, people go because they support the cause<br>Shalina - maybe scrap the formals and do a bar night, charity drinks?<br>Lola - last year's pink week was to get a pink gin and 50p goes towards the charity. Could coincide with the special months<br>Shalina - maybe test it with the LGBT formal, see if it works<br>Helen - the charity is linked to the formal itself, it isn't the main point of the evening but it is linked to the charity<br><br>*Decision:* We need a gimmick to try make people come to charity formals, could do a charity drinks at the college bar. Test it [gimmick idea] at the LGBT formal and see how it goes.<br><br>Faith rep<br>Krishh - carrying on from last discussion, Helen do you want to talk about this?<br>Helen - is Sara here? Point was that it isn't relevant now and we can do it in TT24. The main problem was that there are a lot of faiths and it is worth discussing this in Trinity as we need to change the constitution for it anyways<br><br>*Decision:* Discuss this in Trinity Term so we can change the constitution then.<br><br>Online Voting<br>Helen - Angela, I and Amy, Krish were talking about moving voting to be online in general meetings<br>      But not anyone can vote, only people at the general meeting can vote<br>      Use slido to that week's vote so people can't vote unless they hear the discussion<br>      It makes counting easier, makes people free to vote the way they think<br>      Even though Krishh is impartial, someone still sees what people votes, could affect their decisions.<br>      But slido counts the votes for us, JCR members don't feel biased to vote one way.<br>      We can try it this meeting and see how it goes<br>      Can always go back to old system if we need to<br><br>*Discussion*<br>Ruby - where does the QR code go?<br>Helen - can set a number for the code instead and write it on the whiteboard, if anyone has any concerns let us know before the meeting<br>Krishh - Angela told me that we can have different codes every time and prevent people from being logged in all the time, this is the problem with the QR code<br>George - is the JCR aware? Best make them aware that we are trialling it in 30 mins<br>[messages sent on group chats] |

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| | *Decision:* Trial the new online voting system at the General Meeting and continue with it if it works. Else go back to the old system. |

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Budgets
Gaspard - did everyone get a chance to look at it, any questions?
[no questions asked]]
      Can we vote on it?

*Discussion*
Ruby - now? Not everyone is here
George - is there a meeting where everyone is there?
Ruby - no that's committee, this meeting
Helen - can do a microsoft forms?
[everyone agreed]

*Decision* - Send a Microsoft forms out to committee so everyone can vote on their budgets.

Reimbursement form reminder
Gaspard- pls do reimbursement in the correct format so its easier for me to do
      I need invoice for online orders not just a screenshot
      Such as Amazon, when it has been dispatched you can find the invoice
      For in person, just send me the receipts

*Discussion:*
George - how does this affect what we talked about couple weeks ago?
Gaspard - we want it to be anonymous, lots of meds cannot be ordered normally, need to ask college but should be alright
Krishh - any other qs, any other points to bring up?
Luca - small point, guitar strings for the danson room
      There's 2 of them, but one of them we can write off because someone took the tuning peg off
      So we are getting new guitar strings, £7.50
Krishh - cool, that'll come from the Danson room budget

*Decision* - Everyone is reminded how to fill out the reimbursement form correctly, £7.50 comes out of Danson Room budget to pay for guitar strings

Instagram Takeovers
Lola - while we're all here, can I check who wants to do the takeovers on Instagram?
      This plays to outreach a lot and lets people see what goes on in Oxford, see diverse events, even society events
      We need people to do the takeover please.

*Discussion*
Ruby - is this just JCR roles?
Lola - It can be anything, I know what my day is like and it's boring
Paras - We can do it on halloween monday, which is tomorrow
Helen - I'm happy to do it on the 10th November
Krishh - maybe one in welfare week?
Daisy - yea
Krishh - no pressure but yea

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| | Daisy - can we do one or a couple in welfare week<br>Lola - yep i'll put that down<br>Daisy - it's gonna be a busy week, we're getting the dogs again<br>Ruby - is that everything or is there any other points?<br>Helen - I know that MCR is holding elections right now, can we get in touch?<br>Ruby - yea that's fine<br>Krishh - Thank you everyone for coming and please come to General Meeting, there's only 1 motion and hustings<br><br>*Decision* - Entz, Welfare and Helen are doing Instagram takeovers. |