| AGENDA |
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| $\frac{\text { Motions - }}{-\quad \text { Add signatories to the online }}$ |

- Add signatories to the online bank mandate
- To add another welfare rep


## Constitutional amendments -

- Modifying the "Ethnic Minorities Representative" role to "Ethnic Minorities, Faith and Culture Representative"
- Update the role of IT Officer
- Constitutional amendments to outdated information or grammatical errors
- Amendments to committee roles
- Funding amendments
- Procedural changes regarding general meetings
- Add a constitutional amendment and budget for visiting students to increase involvement within St Anne's


## General -

## RESOLUTIONS

Add signatories to the online bank mandate - passes 28/32

Modifying the ethnic minorities role passes 30/34

Update the role of IT Officer - passes 29/30

Outdated information and grammatical errors - passes 26/28

Amendments to committee roles passes 29/30

Funding amendments - passes 29/31

Procedural changes regarding general meetings - 25/30

## MOTIONS

Krishh: Julia SU Rep has auto resigned seeing as she has rusticated. Krishh is for now taking on this role. In view of this we are going to hold SU rep elections along with welfare and entz hustings in the W7 GM. Keep in mind if anyone wants to run for that.

- Another announcement is that deadlines for manifestos are a week earlier than general meetings - deadlines for manifestos is W4 Sunday for exec which is this sunday. Similarly for W7 general meeting for deadlines for manifestos is w6 sunday
- Keep in mind for constitutional motions you cannot abstain, you have to vote either for or against for every motion


## Motion, not a constitutional amendment -

Motion: "Add signatories to the online bank mandate" - proposed by Gaspard Rouffin, seconded by Ruby Austen

- This JCR notes that:
- The JCR is currently seeking to transfer the bank mandate to an online mandate and add the current JCR treasurer and relevant college staff (Jackie, Financial Controller, and John, Treasurer) as signatories.
- The process of this mandate transfers requires approval from the JCR body.
- This JCR believes that:
- The JCR treasurer and relevant college staff should have access to the online bank mandate to carry out financial transactions.
- This JCR therefore resolves to:
- Add the following signatories to the JCR current, ASC current, and JCR savings account:
- a. The current JCR/ASC Treasurer (Gaspard Rouffin)
- b. The College Treasurer (John Ford)
- c. The College Financial Controller (Jackie Kuspisz)

Discussion -

- Krishh: formality just ensures Gaspard gets the transfer
- Gaspard: basically just moving the JCR accounts to another online platform
- Ruby: should be straightforward, does anyone have any questions?
- Gaspard: college staff is there because when we change the treasurer someone needs to stay on the account but no one from college uses the money
- Krishh: for this motion you can abstain

Voting - 32 members present

- Against - 3
- For - 28
- Abstain - 1
$\rightarrow$ MOTION PASSES 28/32


## Now starting constitutional amendment motions -

Krishh: everyone has to vote either for or against and it needs a majority to


|  | This should be organised alongside, or in consultation with the Equalities Committee. <br> - c. Organise, update, and communicate a calendar of cultural meals for cultural/religious events to relevant hall staff, including any dietary suggestions/requirements for specific meals (eg Kosher food for Jewish holidays), in conjunction with the Equalities Committee and the International representative. <br> - v. Represent the interests of St Anne's students of faith and provide specific assistance and support to these students. <br> - vi. Work with and advertise events for specific faith-based societies at Oxford. <br> - vii. Promote specific opportunities for students of faith available to them by the college. <br> Discussion - <br> - Georgia: does not have the time to dedicate to faith stuff and she doesn't sit on the equalities committee and Aimee does so it doesn't seem fair. <br> - Krishh: essentially changing the faith rep responsibilities from under the domestic rep role to the ethnic minorities rep and also add new points, everything else is the same as under the domestic rep <br> Questions - <br> - Michelle: Other colleges with faith rep, is it combined under ethnic minorities or is it separate? <br> - Aimee: It is separate, and it's so interlinked but just thinks that there is not enough to do <br> - Finn: Does this mean the BAME rep also has to represent white students of faith because that is not what the role is and changes a lot about the role <br> - Aimee: Was thinking she does represent a lot of cultural holidays, venn diagram links with a lot of faith events as well, can do both <br> - Ruby: Does agree that a lot of other colleges have them separate, but also hears a lot of other colleges committees are getting too big and it's out of hand, a lot of roles with not a lot to do. It's a convenient thing but if this is an issue than we can have different role <br> - Finn: If it's now BAME and faith rep - can have BAME people who aren't religious running and also have white people of faith running for the role <br> - Aimee: Would be aimed at people of colour who have faith, would hope they would be poc but can't control for that <br> - Ruby: Would be aimed at people of colour with faith <br> - Helen: But also they are voted on, if someone white of faith ran for it then would hope the student body would run for it <br> - Finn: The two are not the same. What if there is a year group where no BAME [people have faith and constitutionally have to represent faith when they don't associate with i <br> - Ruby: Same as stash rep - if the person feels they can't represent faith then they can appoint one <br> - Ben: Valid issue, but currently georgia is doing the role of faith rep, we are transferring the role to someone who is better |
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|  | - i. Provide computing support services to member of the JCR in terms of resolving hardware and software issues. JCR Members must be aware that the IT Representative is not liable for any damage incurred should the Representative be asked to carry out these services <br> - ii. Assist students in contacting College IT Services and/or IT Services should professional support be needed <br> - iii. Maintain and update the JCR website as she/he/they feels fit, ensuring that minutes are uploaded regularly, and a copy of this Constitution can be found there <br> - iv. Upload motions and minutes to the JCR Archive on Sharepoint. <br> - v. Ensure that the IT Handbook provided by College IT Services is intelligible and relevant <br> - vi. Aid members of the JCR in connecting to the internet, and in setting up Single-Sign On and e-mail if they have not already, as well as other IT related issues <br> - vii. Liaise with the College IT Services, attending meetings where appropriate, to provide essential College IT information to students <br> - viii. Manage Slido in general meetings, ensuring that a new poll has been set up beforehand and results are shared with the JCR secretary. <br> - Changes to Standing Orders - Section 3 - Duties and functions of the JCR Committee Officers - Subsection 2: <br> - viii. In the event of the IT officer's absence, ensure the management of Slido polls during general meetings <br> - Changes to Democracy - Section 2 - General Meetings Subsection 4c: <br> - ii. A motion put to vote shall be decided through an anonymous ballot overseen by the IT Officer, Secretary and Vice President - unless an alternative method is specially requested. <br> Discussion - <br> - Angela: the constitution is outdated <br> - Helen: changing the constitution to match what we have already been doing <br> - angela: Issue raised with Lola, Lola has to keep all the log in details. Thinking of having an IT officer email for easier access <br> - Amy: will add to handover doc to tell the next secretary to give the IT officer their own email address/account <br> Voting - 30 members present <br> - Against - 1 <br> - For - 29 <br> $\rightarrow$ MOTION PASSES 29/30 <br> Motion: "Constitutional amendments to outdated information or grammatical errors" - proposed by Ruby Austen. seconded by Gaspard Rouffin <br> - This JCR notes that: |
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|  | The constitution contains a number of outdated statements <br> which no longer are relevant to the workings of the JCR |
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| members and committee. |  |

- Changes to voting method clauses:
- Procedure of part 3 (democracy), point 2, point 4.c.ii 'A motion put to vote shall be decided through a show of hands with closed eyes, unless an alternative method is specially requested' And 3, point 2, point 4.c.i 'Every member shall have one vote, though the Chair may not vote save under Part 3, 2.4c.iv' And Procedure of part 3 , point 4.4 'Votes are to be cast by a raise of hands with eyes closed, which will be instructed by the Chair, to be counted by the Chair and the Secretary'
- Resolve to change all notion of voting by raising of hand method to the electronic method currently being used.

Discussion -

- Krishh: does anyone have any more recommendations for anything slightly more fun if we have a tiebreak in a JCR general meeting , because the tortoise has been removed?
- Gaspard: giving VP powers to change spelling and grammar. Giving the power to one person - that could be interpreted as beyond changing the grammar
- Ruby: this is not going onto the constitution, just giving Krishh the power to amend what is already there and turn on grammarly
- Leif - replace wording around the voting method, leave in the stuff about the physical voting method in an emergency case incase the electrical stuff does not work
- Krish: this can just be updated

Voting - 28 members present

- Against - 2
- For - 26
$\rightarrow$ MOTION PASSES 26/28

Motion: "Amendments to committe roles" - proposed by Ruby Austen, seconded by Amy Seal

- This JCR notes that:
- There are responsibilities that must be taken on, or already have been taken on by committee.
- There are responsibilities that are not carried out by committee by general acceptance by members that they are not necessary.
- This JCR believes that:
- These redundancies in the constitution reduce its relevance and should therefore be amended or removed.
- This JCR therefore resolves to:
- Standing orders, removal of point 2.3 'At the end of each term, the President will create a termly report outlining briefly all the motions passed. All JCR Officers must contribute to this by summarising their work for the term' (This is already informally done when required)
- Add point under Standing orders, 3.2. (Role of VP):
- "viii. Managing access to JCR Office keys in conjunction with college porters for JCR members to make use of airbed scheme when they are available to be rented.

|  | This includes but is not limited to managing slots for booking, replacement in case of damage and holding to account members not returning airbeds and/or pumps." (Already being done by VP) <br> - Shift point from Standing orders, 3.2.vi. "Relay feedback to the JCR Committee via a feedback system which aims to ask JCR members for suggestions to improve the running of the JCR. The Vice-President is invited to run a feedback system how they see fit but at least once a term, responses must be given to the Committee in a Committee Meeting" to under Standing orders, 3.4 (Role of Secretary- already managed by role and included in weekly newsletter as well) <br> - Add point under Standing orders, 3.4 (Role of Secretary): <br> - vii. "Maintain a calendar for the Danson room so that JCR members can see its availability and facilitate booking by updating it with events members wish to host in the common space." (Already being done by Secretary) <br> - Amendment of Standing Orders 3.5.viii. "Co-ordinate with the Peer Support team to ensure the provision of weekly Welfare Teas each term in Michaelmas and Hilary Terms, and daily Welfare Tea from at the latest week 4 of Trinity term ." (Not customarily done, puts exceptional pressure on welfare team especially during exams) <br> Discussion - <br> - Krishh: the constitution needs to change the roles that are already happening, things are already not being done or done by different roles. Perfecting constitution wording to match what is happening <br> Voting - 30 members present <br> - Against - 1 <br> - For - 29 <br> $\rightarrow$ MOTION PASSES 29/30 <br> Motion: "Funding amendments" - proposed by Ruby Austen, seconded by Gaspard Rouffin <br> - This JCR notes that: <br> - The constitution is being redrafted and as such it should reflect changes in procedure for funding that are already being used, and we should remove antiquated procedure giving additional power to specific JCR members if exploited. <br> - This JCR believes that: <br> - Motions for larger monetary donations to charities/ organisations should not be made by a small group of people on behalf of the whole JCR. <br> - Requests for relatively small amounts should be approved by elected JCR officers to make the process go faster, but if there is disagreement it should be brought to the larger JCR through a General meeting. <br> - This JCR therefore resolves to: <br> - Change Part 4.5 (applying for funding through the JCR) from: <br> - 1. Any member of the JCR can apply for funding from the JCR: |
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|  | - a. For non-Sports and Arts related funding requests: <br> - i. The JCR Executive Committee can approve amounts up to and including $£ 75$ <br> - ii. The JCR Committee can approve amounts up to $£ 150$ <br> - iii. Amount greater than $£ 150$ must be taken to a General Meeting <br> - b. For Sports expenditure exceeding $£ 200$ <br> - c. For Arts-related expenditure exceeding $£ 50$ <br> - 2. Funding requests for General Meetings should be submitted as motions according to Part 3, Section 3 <br> - 3. Funding requests to the JCR Executive Committee should be made in writing and will be decided upon within 4 days of the request been received <br> - 4. Funding requests to the JCR Executive Committee should be made in writing and will be decided upon at the next JCR Committee meeting <br> - $\quad$. Any funding bids which are rejected by either Executive or Committee may be brought to a General Meeting. If the JCR body approves the funding, the decision of the Executive and Committee will be overruled. <br> - And change it to: <br> - 1. Any member of the JCR can apply for funding from the JCR: <br> - a. For non-Sports and Arts related funding requests: <br> - i. The JCR Committee can approve amounts up to $£ 75$ <br> - ii. Amount greater than $£ 75$ must be taken to a General Meeting <br> - b. For Sports expenditure exceeding $£ 200$ <br> - c. For Arts-related expenditure exceeding $£ 50$ <br> - 2. Funding requests for General Meetings and to the JCR Committee should be submitted as motions according to Part 3, Section 3 <br> - 3. Any funding bids which are rejected by Committee may be brought to a General Meeting. If the JCR body approves the funding, the decision of the Committee will be overruled. <br> Discussion - <br> - Krishh: this came up in a committee meeting, agreed on the amount of 75 pounds, can be agreed by the jcr committee and if there is disagreement it can be brought up in GM. reflecting this in the constitution. If there is any need for clarification then please raise hands <br> Questions - <br> - Ben: does this concern who the money is going to? <br> Krishh: no just about requesting funds from the JCR <br> - Ruby: before this the constitution said that the exec committee could approve funding requests without asking anyone. Basically just saying committee have to do it as a whole. Nothing ever gets passed as |
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funding in committee only

- Helen: most things will still be brought to GM

Voting - 31 members present

- Against - 2
- For - 29

MOTION PASSES 29/31
Motion: "Procedural Changes regarding General Meetings" - proposed by Ruby Austen. seconded by Gaspard Rouffin

- This JCR notes that:
- The constitution is being redrafted and as such it should reflect changes in procedure that would make conduction of general meetings more efficient and equitable.
- This JCR believes that:
- Conducting a General Meeting requires a quorum (minimum attendance) which often poses an impediment to starting the meeting and delays for those present, and that a minor change in the number of people required to be there will not result in a drastic shift in the outcome of the motions being discussed.
- As we have moved to an online voting system, it would be more equitable for all members to vote as no one (including the Vice President) can see how anyone has voted.
- This JCR therefore resolves to:
- Change the following sections of the Constitution:
- Part 3- Democracy, Heading 2- General Meetings, Point 2Quorum of General Meetings, subpoint a "A quorum of 2520 JCR Members must be present..."
- Part 3, Heading 2, Point 4-Procedure of General Meetings, subpoint c (i): "Every member shall have one vote, though the Chair may not vote save under Part 3, 2.4c.iv"
- (For reference, Part 3, 2.4c.iv: "Any objection to the qualification of any voter shall be raised at the meeting at which the vote is cast, and the decision of the Chair of the meeting shall be final"- this will not be amended)
- As per this amendment, since the VP (chair of GM) becomes a regular voting member of the meeting, the VP can also propose motions for discussion and voting similar to any other JCR member (which the VP customarily doesn't as they can't vote).

Discussion -

- Krishh: for convenience, getting 20 people in a room is easier than 25
- Ruby: demonstrated by people leaving the meeting right now
- Krishh: hasn't been an issue this year but was an issue last year

Voting - 30 members present

- Against - 5
- For- 25
$\rightarrow$ MOTION PASSES 25/30
Motion: "Add a constitutional amendment and budget for visiting students to increase involvement within St Anne's" - proposed by Mitchell Chew, seconded by Ruby Austen
- This JCR notes that:
- There are 39 visiting students at St Anne's, one of the largest



## Discussion -

- Mitchell: previously visiting students linked a lot to international students, doesn't think it's that close of a mix. The international student



|  | - Amend the Constitution by allowing more than 2 Welfare Officers. <br> Discussion - <br> - Daisy: The idea is that welfare officers do a lot in college and there are only two of them at the moment, want to do the role justice and ensure everyone can get access to the support they need. Need at least 3 welfare officers to carry out the roles needed for all the events they plan and doing their degree at the same time <br> - Luca: also most people might not know, most colleges of our size have at least 3 welfare reps. If one of us is ill or has 3 essays to write then it all falls on one person so it's a lot of responsibility and its quite hard to do it justice <br> - Krishh: do either of you or Ruby want to expand on the discussion in committee meeting? <br> - Ruby: we went through a couple of options, transferring EO reps into welfare officers but realised it would be too much work on those other reps because the welfare training is extensive (24 hours), makes sense to have an extra welfare officer. Mentioned how its potentially too many people on committee but in this circumstance Luca and Daisy work harder than everyone else on committee, very mentally and emotionally draining role very valid request <br> - Krishh: making separate identities associated with separate roles mens rep and women's rep under the welfare reps <br> - Ruby: currently in the constitution it says they must run as a pair, would change how welfare runs, get everyones opinion on whether they should run as a pair in hilary and an extra person runs in trinity (do it this year, go through governing body) - or wait until next year <br> - Krishh: for the coming year there will be 2 but the year after there will be 3 . Either come into balance or implement this coming year <br> - Ruby: do we have any particular opinions or if not <br> - Daisy: preference - would say it would be useful to have 3 for the upcoming year, something they have tried to start to implement and thinks that they wouldn't be implemented because there is other work to do, there is only so much 2 people can do. Might be useful to have a pair run for this term's hustings and get another person <br> - Ruby: going forward would you want it to be run as a three? <br> - Krishh: the motion for now at least is quite general, can submit another motion. General motion to introduce the idea to everyone in the JCR to understand what people think, a symbolic thing that we work towards having more welfare team members. The ways this will be implemented is still to be discussed. The JCR is open to 3 or more welfare team members <br> Questions - <br> - Finn: Clarification on what would happen constitutionally, at least 3 is ambiguous <br> - Ruby: it would be 3 <br> - Krishh: wouldn't change anything in the constitution, this is a general motion - a specific motion will come in the next meeting <br> - Ruby: would literally be a number change to welfare from 2 to three |
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- Michelle: there are peer supporters as well
- Daisy: there should be and they exist, they are finalists and dont respond or are doing their dissertations. Next year she won't be here also so this is one down. Luca will be here. As the motion earlier to take out the clause of coordinating with peer supporters with events doesn't work because there aren't enough. Two years ago the committee had 16 peer supporters and there are not enough now.
- Luca: Certain things should fall on welfare reps and not peer supporters. As welfare rep knows you have to run event and attend, peer supporters a bit all over the place
- Finn - if we know in the past there have been up to 16 peer supporters would the issue be with the current situation with peer supporters as opposed to the current welfare reps, right now not going well
- Daisy: from that 2 years ago there were lots of issues within that committee, spoken to the person that was the welfare rep, said they were the singular welfare rep and they had to outsource. Also thinks welfare needs to be directly involved otherwise if there are different people running events differently across the terms of the year there is no regularity. Like to think people have started to get to know Luca and her, people know the vibe and feel as if they can reach out. If it's disjointed and different people people might not be as forthcoming
- Krishh: only one more question
- Finn: not to say that they disagree with the change, Ruby mentioned discussions about the committee getting too big, specifically about why we have a faith rep - seems weird to bring in more members for a role that already exists to one that doesn't exist but we can't seem to get the manpower
- Daisy - it is a very valid point and can see that, but it's just from the welfare perspective not trying to add anything new to the role other than a person, gets that this is an extra person within the committee
- JCR Member - welfare is for everybody, it's the most encompassing role and the direct impact on students and the student body, would be helpful for there to be a bigger team, still close enough that you get to know them
- Ruby: have to look at the reasoning as to why those roles aren't being split. Ethnic minorities and faith rep put together because the workload can be handled, whereas this is too much on two people and we need to split it - explains why that can be allowed
- Krishh: not bringing in a change immediately, a symbolic motion bringing in change, maybe in the next meeting will have a new motion does not qualify as a constitutional amendment

Voting - 27 members present

- Against - 6
- Abstaining - 1
- For-20

