

Non-Stipendiary Lectureship in History of Art

Further Particulars

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| Job title | Non-Stipendiary Lectureship in History of Art |
| Location | St Anne's College |
| Salary and hours | Retainer of £698 per annum. Teaching will occur in September and throughout the three eight-week terms of the academic year. Hours as required, paid on a paid-as-claimed basis according to Standard Rates (in Term times) and Higher Rates (September), as per the Senior Tutors' Register of Approved Payments. Please see Appendix A. |
| Benefits | Membership of the SCR (small charge payable) with some free meals (except at times when the kitchens are closed). |
| Contract type | Fixed term from 1 August 2025 to 31 July 2026 |
| Reporting to | The Senior Tutor |

The Governing Body of St Anne's College invites applications for a Non-Stipendiary Lectureship in History of Art, to teach History of Art to visiting students tenable from 1 August 2025 for a fixed term covering three academic terms, until 31 July 2026.

Overview of the role

St Anne's College seeks an enthusiastic, self-motivated, talented lecturer in History of Art to undertake between 8 to 12 hours of tutorial teaching and between 2 to 6 hours of small class teaching in September and an average of two contact hours a week of tutorial and/or small class teaching in Michaelmas, Hilary and Trinity terms 2025-26. The actual number of hours in any particular week will vary depending on the teaching needs of the students. There are also other duties associated with teaching each week during September and term, which are explained below.

The successful candidate will be expected to give tutorials (typically of 1-2 students) in History of Art. The undergraduate teaching offered could follow the History of Art department offerings, and can also be customised to the successful candidate's interests and areas of expertise and/or the visiting students' areas of interests and preferences. The Visiting Students course catalogue outlines the previously offered [September course](#), a bespoke course with a British focus, and the previously offered academic year [tutorials](#). The Lecturer will mark students' weekly essays to assess their progress and provide guidance for improvement, and payment for this work is included in the rate of pay for each contact hour of teaching. Preparation for tutorials is also included in the rate of pay for each contact hour of teaching.

Selection criteria

Applications will be judged based on the candidate's potential to teach History of Art effectively and empathetically and on their potential to contribute to the life of the visiting students and St. Anne's College.

Essential criteria

The successful candidate will:

- 1) Have a strong record of education: the successful candidate must have at least a good Honours degree (either 1st or upper 2nd), or for EU/international applicants a qualification equivalent to a good Honours degree, and be working towards a doctoral degree qualification;
- 2) Knowledge and experience of the University of Oxford History of Art course offerings;
- 3) Teaching experience at university level or evidence of the ability to teach undergraduates at a high level;
- 4) Be able to communicate well about the subject and to explain History of Art concepts effectively to students;
- 5) Demonstrate their commitment to adding value to the St. Anne's visiting students programme and the wider College community;
- 6) Have the ability to assess students' work, supporting students as appropriate;
- 7) Have the ability and willingness to participate in pedagogic, pastoral, and organisational tasks in the College relating to Visiting Students studying History of Art;
- 8) Demonstrate collegiality with good communication skills, and sensitivity in dealing effectively with any pastoral matters that may arise.

Duration

This is a fixed-term post to teach History of Art in September and in the 2025-26 academic year. This post will end on 31 July 2026 and is subject to a satisfactory probationary period of three months.

Duties

The Lecturer will be expected to work independently at times but always ultimately in collaboration with the Academic Office.

The successful candidate will be expected to:

- provide teaching to Visiting Students (hereafter referred to as 'students') studying History of Art during September and in the full University terms (1st Week to 8th Week inclusive) covered by the contract duration. Preparation, setting and marking of written work relating to the teaching will also be required.
- serve as Personal Tutor for all students studying History of Art, provide pastoral support to students, liaising with other faculty and staff as required;
- arrange additional teaching in History of Art as may be needed based on students' interests and course preferences;
- liaise with the History of Art department as may be needed and to ensure visiting students can access lectures and academic resources;
- assist students with study skills, revision, and essay writing as required;
- submit accurate and timely teaching records each term via TMS, the Oxford Colleges on-line reporting system for tuition;
- submit written reports on each student taught, using TMS, in time for 8th Week report readings, and carry out report readings;

- review applications in History of Art from visiting students and share admissions recommendations;
- take an active part in the intellectual life of the College's academic community.

Salary and benefits

- A retainer of £698 per annum;
- Membership of the Senior Common Room and entitlement to 1 lunch a week in September and in term times;
- For teaching in September: payment at 1.5 x higher tuition rate per tutorial/small group teaching based on the appropriate group size in the Conference of Colleges Senior Tutors' Committee Register of Approved Payments;
- For personal tutoring in September: payment at 1.5 x the personal tutor rate (equivalent to Standard rate for a group of one for one hour) per student as per the Conference of Colleges Senior Tutors' Committee Register of Approved Payments;
- For teaching during term times: payment at the standard rate per the Conference of Colleges Senior Tutors' Committee Register of Approved Payments;
- For reviewing applications for the Visiting Student Programme: £16.42 per application (equivalent to half the single hourly rate per collections script per the Conference of Colleges Senior Tutors' Committee Register of Approved Payments)
- For acting as Personal Tutor for students during term time: £32.84 per student per term (equivalent to teaching a group of one for one hour and associated preparation and marking per the Conference of Colleges Senior Tutors' Committee Register of Approved Payments).

About St Anne's College

One of the largest Colleges in the University of Oxford, with around 860 students, St Anne's is down to earth, ambitious, outward facing and collaborative. We aspire to understand the world and change it for the better. Established in 1879 to enable women from all backgrounds to access an Oxford education, the College is committed to securing our legacy and future by being a diverse and inclusive community that is the home of choice for the brightest and most ambitious from all backgrounds, including those who may initially think that Oxford is not for them. Our community includes undergraduate and graduate students, academics involved in world-leading research and teaching, and staff from a wide range of professional backgrounds.

Research and teaching are supported by the College Library, which holds one of the largest lending collections of all the Oxford colleges with around 100,000 volumes. The Library has strong interdisciplinary collections, is open 24/7, and offers generous borrowing amounts and loan periods. Library staff actively encourage suggestions for purchase and over recent years have added a number of titles requested by JRFs across all disciplines. As well as the lending collection, the Library has a small but interesting collection of rare books and it supports Fellows and JRFs who want to use these for their own research or with their students in classes held in the reading rooms.

For further information about the College, please visit <http://www.st-annes.ox.ac.uk>.

History of Art at St Anne's

History of Art has been part of the visiting students' curriculum at St Anne's since September 2022. It was first offered as a single course during September, "Reconsidering British Art", and due to the success of this course, History of Art was added to the visiting students' academic year subject offerings in 2023-24. History of Art has continued to attract a strong pool of applicants each academic year.

Any questions or informal queries can be directed to Kirsten Jellard, Director of the Visiting Students Programme, at kirsten.jellard@st-annes.ox.ac.uk.

How to apply

The following documents should be sent electronically, in separate .pdf or .docx files, to Mx AB Siegenthaler at academic.recruitment@st-annes.ox.ac.uk:

- 1) a completed St Anne's application form;
- 2) a curriculum vitae;
- 3) a letter of application which should specify:
 - your relevant teaching experience and how you can meet the teaching needs of the College;
 - your capacity for delivering tutorials in History of Art following the Department syllabus;
 - how you meet the selection criteria.

The deadline for receipt of applications is *noon on 13 June 2025*. The email subject line should be '[your surname] History of Art NSL', and the title of each attached document should contain your surname. It is the candidate's responsibility to ensure that all relevant materials are submitted by the application deadline. Incomplete applications will be disregarded.

Candidates are advised that an in-person interview will be required. Interviews are expected to take place on *27 June 2025*.

Informal enquiries can be made to the Senior Tutor (senior.tutor@st-annes.ox.ac.uk) or to Kirsten Jellard, Director of the Visiting Students Programme (kirsten.jellard@st-annes.ox.ac.uk). More general or practical queries about the post, recruitment process and the College should be made, in the first instance, to Mx AB Siegenthaler (academic.recruitment@st-annes.ox.ac.uk).

Right to work in the UK

The Immigration, Asylum and Nationality Act 2006 makes it a criminal offence for employers to employ someone who is not entitled to work in the UK. We therefore ask applicants to provide proof of their right to work in the UK before employment can commence.

Appointees who are not British or Irish nationals will need a UK visa or proof of settled or pre-settled status.

Further information is available at: <http://www.ukba.homeoffice.gov.uk/workingintheuk/>.

Equal opportunities

The policy and practice of St Anne's College, University of Oxford, require that entry into employment with the College and progression within employment shall be determined only by personal merit and the application criteria which are related to the duties of each particular post. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of his or her gender, age, disability, gender reassignment, pregnancy or maternity, race, religion or belief, sex, or sexual orientation. In all cases, ability to do the job will be the primary consideration.

Our privacy statement is available at: <https://www.st-annes.ox.ac.uk/privacy-policy/>.



ST ANNE'S COLLEGE, OXFORD
NON-STIPENDIARY LECTURESHIP IN HISTORY OF ART

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| Where did you find out about this vacancy? | | | | | |
| Title | | Forename: | | Surname: | |
| Email Address: | | | | | |
| Telephone Number: | | | | | |
| Postal Address: | | | | | |
| Current or most recent institution: | | | | | |
| Subject area of research: | | | | | |
| PhD/ D Phil Title or Topic: | | | | | |
| Institution: | | | | | |
| Date Started (month/year): | | | | | |
| Date completed (month/year): | | | | | |
| <i>First Referee</i> | | | | | |
| Name: | | | | | |
| Email address: | | | | | |
| Postal address: | | | | | |
| <i>Second Referee</i> | | | | | |
| Name | | | | | |
| Email address: | | | | | |
| Postal address: | | | | | |
| Are there any restrictions on you taking up employment in the UK i.e. Visa etc? | | | | | |
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| (If yes, please provide details) | | | | | |
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| Please note: referees will be approached by the College. Do not nominate more than two referees; additional references will not be considered. All application materials should be sent to academic.recruitment@st-annes.ox.ac.uk . | | | | | |